NOTICE INVITING QUOTATIONS

Sub-Annual Service Contract for IT Equipments for the year 2020-21-reg.

Director, MSME DI Karnal, Ministry of MSME, Govt. Of India, 11-A, IDC colony, Kunjpura road, Karnal-132001 invites sealed quotations from the bidder having capability of undertaking Annual Service Contract (ASC) of the following items for this office:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Items/Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Desktop (P-IV/ core i7) with CPU/Monitor/UPS</td>
<td>24 Nos.</td>
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<tr>
<td>2</td>
<td>Printer ( including printer-cum-scanner)</td>
<td>26 Nos.</td>
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<tr>
<td>3</td>
<td>Laptop</td>
<td>3 Nos.</td>
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<tr>
<td>4</td>
<td>Internet Connectivity/Wi-Fi System (Modem/Router/networking and other switches)</td>
<td>5 Nos.</td>
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<tr>
<td>5</td>
<td>Technical assistance to all ICT related activities of the office.</td>
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The interested Vendors/parties agreed to the following terms and conditions may send their sealed quotations addressed to “Director, MSME Development Institute, 11-A, IDC, Near ITI, Kunjpura Road, Karnal-132001” on or before 29.06.2020 up to 3.00 PM through speed post or by hand. Kindly mention “Quotation for ASC of IT Equipments” on the top of the sealed envelope.
Terms & Conditions

1. The ASC will remain in force commencing from the date of signing of Agreement and valid upto 31st March, 2021. Thereafter, this can be renewed for future depending upon the performance of the party/vendor.

2. The Party/Vendor will ensure trouble free and smooth working of the equipments mentioned above and keeps them in good working order during the service period.

3. An authorized trained technically qualified & well behaved service personnel will be deployed daily in the office in normal working hours (from Monday to Friday at 9.30 A.M. to 1.30 P.M except general and public holidays applied to Govt. of India). Apart from this, the person may be called on the emergency or user’s request, if required for repair and maintenance of above mentioned items/equipment without any additional charges/payment (i.e. TA/DA remuneration, etc).

4. Rate must be inclusive of all taxes and charges (i.e. GST, service charges, etc). No additional payment will be made in any case once the rate quoted by the party during the service contract.

5. Payment will be made digitally on Monthly or Quarterly basis as per the norms of the department.

6. As far as possible, all the repair shall be done in the O/o Director, MSME-DI, Karnal. In case, if any equipment or part cannot be repaired in MSME-DI office, Party will carry it outside only after the due permission of the competent officer.

7. The quotations will be opened at Director’s chamber, MSME-DI Karnal on 30.06.2020 at 11.00am.

8. MSME-DI, Karnal will not be responsible for any postal delay due to any reason.

9. Director, MSME-DI, Karnal reserve the right to terminate the contract of ASC at any time without giving reason or notice.

Meenu Dhiman
Asstt. Director (SENET)
For Director

To

1. Sh Satpal, Asstt. Director (DDO),
2. Uploading the tender link of the website MSME-DI, Karnal & CPP portal of NIC
3. Notice board of MSME-DI, Karnal

Meenu Dhiman
Asstt. Director (SENET)
For Director